

HOW TO VERIFY YOUR PERSONAL DETAILS

Higher Education Domestic Students



2021 Winner
LARGE TRAINING PROVIDER
OF THE YEAR

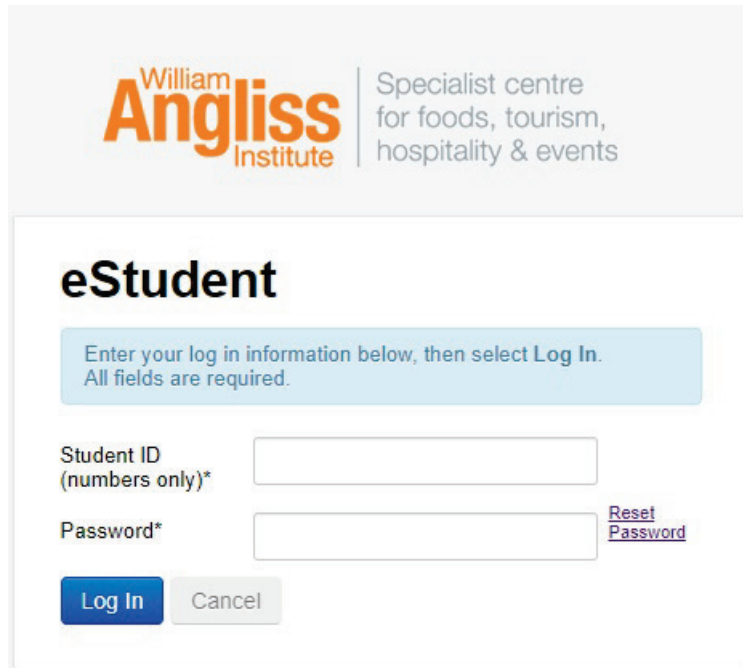


2021 Winner
LARGE TRAINING PROVIDER
OF THE YEAR



**2021 Gold Winner
& Hall of Fame**
VICTORIAN TOURISM AWARDS

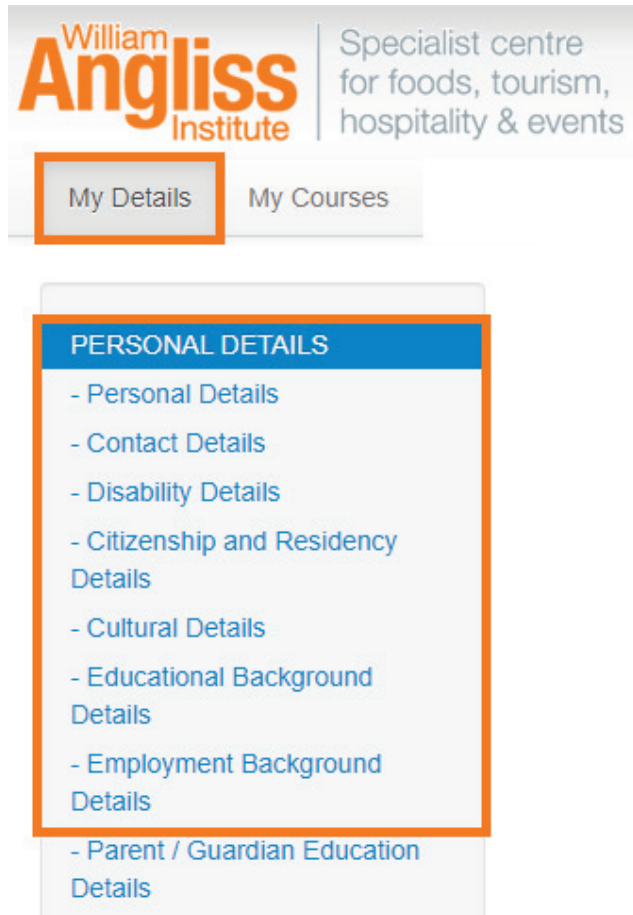
ESTUDENT LOGIN



The screenshot shows the login interface for the William Angliss Institute. At the top left is the logo for William Angliss Institute, with the text 'Specialist centre for foods, tourism, hospitality & events' to its right. Below the logo is the heading 'eStudent'. A light blue box contains the instruction: 'Enter your log in information below, then select Log In. All fields are required.' There are two input fields: 'Student ID (numbers only)*' and 'Password*'. To the right of the password field is a link that says 'Reset Password'. At the bottom left are two buttons: 'Log In' (in blue) and 'Cancel' (in grey).

- Log into [eStudent](#)
- Your **Student ID** is listed in your Offer email
- Your initial Password has been set to your Date of Birth in DDMMYYYY format
 - If you changed your password when you accepted your offer this is your new password

PERSONAL DETAILS



- To check and update your Personal Details;
 - Click **My Details** at the top of the screen
 - Then click **Personal Details** on the left hand side
- Carefully go through each section from **Personal Details** to **Employment Background Details** as these have been populated from the information you provided in your Pre-Training Review.

REQUEST A CHANGE

Title	Mr
First Given Name	Test
Other Given Names	One
Family Name	Dummy
Preferred Given Name	
Initials	TO
Alias	
Formal Name 1	Test One Dummy
Formal Name 2	
Phonetic Name	
Date of Birth	01-Jan-1990
Gender	Male

[Request a change to these details](#)

- You cannot make changes yourself to the following sections;
 - **Personal Details**
 - **Citizenship and Residency Details**
- If any details or information in these sections are incorrect, or have changed, click [Request a change to these details](#)
 - This will automatically open a new email for you to provide and send the correct information

ADD/UPDATE YOUR DETAILS

My Addresses

Preferred	Address Type	Address		
Address	Permanent Home	555 La Trobe St Melbourne VIC 3000 Australia	Edit	Copy

[Add New](#)

- You can make changes yourself to the following sections;
 - **Contact**
 - **Disability**
 - **Cultural**
 - **Educational Background**
 - **Employment Background Details**
- If you need to make any changes or add new details in these sections, click [Add New](#), [Update](#) or [Edit](#) then [Save](#)

■ NEXT STEPS

Congratulations you have completed Step 2!

- Please refer to the online [Higher Education Enrolment](#) webpage for the steps to finalise your enrolment

