

# GRADUATION INFORMATION KIT.

*March 2025*

**MELBOURNE CAMPUS**



# CONGRATULATIONS!

The Graduation Ceremony is the highlight of the year for William Angliss Institute graduates and staff.

We warmly welcome friends and family to celebrate the hard work and achievements of the graduating students on their special day. We encourage all graduating students to attend this important event in recognition of their landmark achievements.

Enclosed is information you may require to navigate your William Angliss Institute graduation ceremony.

**If you have any further queries please contact the team at:**

[graduation@angliss.edu.au](mailto:graduation@angliss.edu.au)

# CEREMONY INFORMATION HIGHER EDUCATION.

## CEREMONY DATES

Tuesday 4 March 2025

## CEREMONY TIMELINE

- 1.30PM Check-in opens**  
Photography and gowning to commence in the Student Lounge.
- 3.30PM Check-in closes**  
*(No late arrivals will be permitted into the ceremony)*
- Student briefing.
- Graduands must arrive at Conference Centre (Building A, Level 5)
- 4.00PM Ceremony dress rehearsal to commence.**
- 5.00PM Ceremony commences**
- 6.30PM Ceremony concludes**  
(approximate time)
- Light celebratory refreshments
- 7.30PM Gowns must be returned**

## PURCHASING TICKETS

**Ticket prices:**

**HE (Bachelor or Master):** \$80.00

**Guests (Maximum 2 guests per graduand):** \$50.00 each

Tickets for graduands and guests are available online via Reed Graduations and must be purchased by **5.00PM on Friday 28 February**.

**To purchase a ticket, visit**  
[angliss.reedgraduations.com.au](http://angliss.reedgraduations.com.au)

If you do not want to attend your ceremony, or if you are still studying, you still need to RSVP.

You can choose to:

- **Defer your graduation ceremony to August 2025 or March 2026**
  - If you are completing a bachelor degree, your testamur will be withheld until the next ceremony date.
- **Graduate in absentia**
  - You will not attend or participate and will not have the option to attend a future ceremony for the course completed. You will receive your testamur and results in the mail once the ceremony has occurred. Please ensure your mailing address has been updated on [eStudent](#).

No refunds will be issued.  
For any questions please contact  
[graduation@angliss.edu.au](mailto:graduation@angliss.edu.au)



# CEREMONY INFORMATION

## VET - CENTRE FOR TOURISM & HOSPITALITY.

### CEREMONY DATES

Wednesday 5 March 2025

### CEREMONY TIMELINE

- 8.30AM** **Check-in opens**  
Photography and gowning to commence in the Student Lounge.
- 10.00AM** **Check-in closes (No late arrivals will be permitted into the ceremony)**  
Student briefing.  
Graduands must arrive at Conference Centre (Building A, Level 5)
- 10.30AM** Ceremony dress rehearsal to commence.
- 11.30AM** **Ceremony commences**
- 12.30PM** **Ceremony concludes** (approximate time)  
Light celebratory refreshments.
- 1.00PM** Gowns must be returned

### PURCHASING TICKETS

**Ticket prices:**

**VET (Certificate, Diploma or Advanced Diploma): \$60.00**

**Guests (Maximum 2 guests per graduand): \$50.00 each**

Tickets for graduands and guests are available online via Reed Graduations and must be purchased by **5.00PM on Friday 28 February**.

**To purchase a ticket, visit [angliss.reedgraduations.com.au](http://angliss.reedgraduations.com.au)**

If you do not want to attend your ceremony, or if you are still studying, you still need to RSVP.

You can choose to:

- **Defer your graduation ceremony to August 2025 or March 2026**
  - Students must select defer on Reed Graduation link from Monday 3 February 2025 and must be registered by 5.00pm Friday 28 February 2025
- **Graduate in absentia**
  - You will not attend or participate and will not have the option to attend a future ceremony for the course completed. Students must select graduate in absentia on Reed Graduation link from Monday 3 February 2025 and must be registered by 5.00pm Friday 28 February 2025

No refunds will be issued.  
For any questions please contact [graduation@angliss.edu.au](mailto:graduation@angliss.edu.au)



# CEREMONY INFORMATION

## VET - CENTRE FOR FOOD TRADES & CULINARY ARTS.

### CEREMONY DATES

Wednesday 5 March 2025

### CEREMONY TIMELINE

- 1.30PM **Check-in opens**  
Photography and gowning to commence in the Student Lounge.
- 3.30PM **Check-in closes (*No late arrivals will be permitted into the ceremony*)**  
Student briefing.  
Graduands must arrive at Conference Centre (Building A, Level 5)
- 4.00PM **Ceremony dress rehearsal to commence.**
- 5.00PM **Ceremony commences**
- 6.30PM **Ceremony concludes (approximate time)**  
Light celebratory refreshments.
- 7.30PM **Gowns must be returned**

### PURCHASING TICKETS

**Ticket prices:**

**VET (Certificate, Diploma or Advanced Diploma): \$60.00**

**Guests (Maximum 2 guests per graduand): \$50.00 each**

Tickets for graduands and guests are available online via Reed Graduations and must be purchased by **5.00PM on Friday 28 February.**

**To purchase a ticket, visit [angliss.reedgraduations.com.au](https://angliss.reedgraduations.com.au)**

If you do not want to attend your ceremony, or if you are still studying, you still need to RSVP.

You can choose to:

- **Defer your graduation ceremony to August 2025 or March 2026**
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No refunds will be issued.

For any questions please contact [graduation@angliss.edu.au](mailto:graduation@angliss.edu.au)



# ON THE DAY.

## WHAT TO BRING

All graduands and guests are required to bring a digital or printed copy of their ticket. Tickets will be scanned at the entrance to the Conference Centre.

Graduands are asked to keep belongings to a minimum as they will not be permitted in the student briefing room or auditorium. Items can be cloaked in the Student Lounge prior to the ceremony, however we advise that you do not bring any valuables on the day.

## WHAT TO WEAR

A graduation ceremony is a formal occasion. We ask that you dress in 'formal wear' or 'business attire'.

## WHERE TO GO

Graduands are required to arrive at the Institute at least 1.5 hours prior to ceremony. This is to ensure enough time for gowning, check-in and photos. Please refer to ceremony timeline.

Upon arrival please proceed to the Student Lounge (building C, level 1) for graduand registration, gown collection and photography.

## LATE ARRIVALS

All graduands are required to attend the ceremony briefing which is held 1 hour prior to the ceremony. Any late graduands will be excluded from the ceremony proceedings. If you are running late or cannot make it to the ceremony, please contact the Institute immediately on 9606 2111.

## CHECK-IN

Upon arrival at the Student Lounge you will be greeted by a member of staff for check-in. Please ensure you have your printed or digital ticket on hand.

## GOWN COLLECTION

After check-in, proceed to the gowning area (also located in the Student Lounge) to collect your gown. Staff will be available to assist you with gowning to ensure your regalia is positioned correctly.

## PHOTOGRAPHY

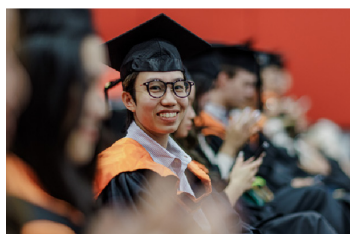
Once you have collected your gown you and your guests can partake in professional photography services, which will be available before the ceremony. Please note that preference will be given to those who have pre-booked their photography session through Reed Graduations.

## MERCHANDISE

A range of Angliss merchandise is available for you to purchase online and on the day. You can find merchandise in the Student Lounge on the day of the ceremony.

## PARKING

Limited metered street parking is available on La Trobe Street, Little Lonsdale Street and Spencer Street.



# PHOTOGRAPHY OPTIONS.

We know that a photo with family and friends can mean a lot to our graduands! You can book in for a photoshoot via the options below.

## ON CAMPUS PHOTOGRAPHY (PRIOR TO CEREMONY)

You can schedule a photography appointment with Reed Graduation Services with you and your family/friends during check-in time.

Photos will be available for purchase. Once your photos with Reed are complete, we ask that you hold on to your gown. Your friends and family must not depart campus until the ceremony has concluded. You are required to return your gown within 90 minutes of the ceremony's conclusion. Please refer to timeline for further information.

## STUDIO PHOTOGRAPHY

In addition to photography appointments before the ceremony, Reed Graduation Services will be offering studio sessions at their Keysborough facility with your loved ones. You will be able to dress in academic regalia during these studio photoshoots.

There is a small studio fee (\$30) in addition to the purchase of your photo package. You must schedule a time with them online.

You can find out more information about this service at [angliss.reedgraduations.com.au](http://angliss.reedgraduations.com.au)

## SHOW US ON SOCIAL!

We want to see your graduation photos! If you're posting your celebration photos to social media, tag [#anglissalumni](https://twitter.com/anglissalumni) and [@williamanglissinstitute](https://twitter.com/williamanglissinstitute) so we can celebrate with you!

*Disclaimer: An internal marketing photographer will be used on the day.*

*Please book with Reeds Graduation Service in advance if you would like professional photos taken.*





# WELCOME TO ANGLISS ALUMNI!

Although your journey as a William Angliss student has come to an end, your journey as an alumnus of William Angliss Institute is only just beginning!

You will continue to be an important member of the Angliss community and we are here to ensure you get the most out of your lifelong connection with the Institute.

By staying connected through our LinkedIn group and newsletters, you will have access to exclusive events, job and networking opportunities, the best in industry connections and the latest news.

The benefits to staying active and engaged with the Institute are endless, just make sure your contact details are correct!



[alumni@angliss.edu.au](mailto:alumni@angliss.edu.au) | [www.angliss.edu.au/alumni](http://www.angliss.edu.au/alumni)

**ANGLISS.EDU.AU**